



## City of Santa Clara

# HISTORICAL AND LANDMARKS COMMISSION MEETING AGENDA

\*\*\*Revised\*\*\*

Thursday, October 6, 2011 – 7:00 P.M.

**CITY COUNCIL CHAMBERS**  
**1500 Warburton Avenue**  
**Santa Clara, CA 95050**

Please refer to the Historical and Landmarks Commission Procedural  
Items guideline for information on all procedural matters.

### ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- **Agenda Item No. 8.A.:** Mills Act Contract for 1141 Main Street

#### **1. CALL TO ORDER**

#### **2. ROLL CALL**

#### **3. DISTRIBUTION OF AGENDA AND STAFF REPORTS**

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

#### **4. DECLARATION OF COMMISSION PROCEDURES**

#### **5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES**

- A. Withdrawals
- B. Continuances
- C. Exceptions (requests for agenda items to be taken out of order)

#### **6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS**

Members of the public may briefly address the Commission on any item not on the agenda

#### **7. CONSENT CALENDAR**

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

- 7.A. Approval of Historical and Landmarks Commission Minutes for the meetings of September 1, 2011.

\*\*\*\*\*END OF CONSENT CALENDAR\*\*\*\*\*

## 8. PUBLIC MEETING ITEMS

- 8.A. File No.(s): **PLN2011-08856**  
Address: /APN: 1141 Main Street, (APN: 269-15-048) Property is zoned CD (Downtown Commercial)  
Applicant/Owner: James Collins and Perviz Tharani  
Applicant's Request: Request for Mills Act Contract Approval  
CEQA Determination: Categorically Exempt per CEQA Section 15331  
Project Planner: Yen Han Chen, Associate Planner  
Staff Recommendation: **Recommend City Council Approval**
- 8.B. File No.(s): **PLN2011-08817**  
Address/ APN: 1190 Santa Clara Street (APN: 269-36-057) Property is zoned R1-6L (Single Family Residential)  
Applicant/Owner: Santa Clara University  
Applicant's Request: Request for a new detached two car garage and demolition of an existing carport; and interior and exterior renovation of the existing residence  
CEQA Determination: Categorically Exempt per CEQA Section 15301  
Project Planner: Debby Fernandez, Associate Planner  
Staff Recommendation: **Approval, subject to conditions**

## 9. OTHER BUSINESS

### 9.A. Commission Procedures and Staff Communications

#### i. Announcements/Other Items

- Committee reassignments
- Photographs of HLC for Annual Report/City Calendar – November 3, 2011 at 7:00pm in Council Chambers
- Policy on DPR forms
- Discussion regarding Commission Advisors: Lorie Garcia
- Monthly Report on HT properties: Residential reversions
- Mills Act Contracts Approved to Date

#### ii. Report of the Liaison from the Planning and Inspection Department

- City Council and Planning Commission Actions (3 items attached)

#### iii. Commission/Board Liaison and Committee Reports

- Santa Clara Arts and Historic Consortium (McKee / Wilson as alternate)  
[Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]
- Historic Preservation Society of Santa Clara (vacant)  
[Second Friday of each month at 10:00 a.m.- Harris Lass Preserve]
- Old Quad Residents Association (Motyka / Johns as alternate)
- Architectural Committee (Mahan / Johns as alternate)
- Agnews Historic Cemetery Museum Committee (Wilson)
- BART Committee (Johns / McKee as alternate)
- General Plan Steering Committee (Motyka)

#### iv. Commission Activities

- Commissioner Travel and Training Reports

**v. Upcoming Agenda Items**

- Draft 2010-2011 Annual Certified Local Government Report– November 3, 2011
- 721 Park Court (PLN2011-08547) – November 3, 2011
- Quarterly report on the matter of document retention – December 1, 2011
- Commission discussion/activities planning for recognition as National Preservation Month (May 2012) – January of 2012
- Quarterly report on the matter of document retention –January of 2012
- Annual Review of City-Owned Historic Properties – August 2012

**10. ADJOURNMENT**

Adjourn. The next regular Historical and Landmarks Commission meeting will be held on Thursday, November 3, 2011 at 7:00 p.m.

Prepared by:   
Gloria Sciara, AICP  
Development Review Officer

Approved:   
Kevin L. Riley  
Director of Planning and Inspection

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